

NEGOTIATION RECORD

PROJECT _____ COUNTY _____ P.I.# _____ PARCEL _____
OWNER-TENANT _____ FEMALE () YES () NO
MINORITY () YES () NO
ADDRESS _____ PHONE _____
AGENT _____ PHONE _____
(NAME) (ADDRESS)
ATTORNEY _____ PHONE _____
(NAME) (ADDRESS)

The undersigned hereby acknowledges that the subject PARCEL is to be secured for use in connection with the aforesaid HIGHWAY PROJECT, and I (WE) have no direct or indirect, past or present, or contemplated future personal interest in parcel or in any benefit from the acquisition of such property. This record is complete and I have thoroughly explained to the owner or owner's representative any/all construction features including but not limited to existing and required R/W boundaries; construction fill or cut limit bank slopes; roadway shoulder slopes; road grade levels; drainage; utilities; edges of paving/curbing/gutter; driveway profiles; etc., as applicable for this parcel. I have explained all documents, forms, and letters in their entirety and answered any/all questions and addressed any/all concerns as stated and explained in below record.

Staff or Consultant NEGOTIATOR: _____ DATE _____

Monetary offer for the above named interest: \$ _____

The following is to be answered prior to and following first contact:

TITLE INFORMATION

Preliminary title report in: YES () NO () Copy of deed attached to report: YES () NO ()
Date of Deed: _____ Indicated Purchase Price: \$ _____
Names and Addresses of all parties secured during contact including Tenants: YES () NO ()

CONSTRUCTION DETAILS

New Location [] Widening [] Existing typical section: _____
Plan typical section: _____
Curb and Gutter: YES () NO () Access Rights Required: YES () NO ()

Date Assigned: _____ Date First Offer Made: _____ See Attached Record for details.

I (WE), the undersigned, do certify that: (1) the written agreement secured embodies all of the considerations agreed upon between the Department and the property owner (2) the agreement was reached without coercion or threats of any kind whatsoever by or to either party (3) this negotiation record and parcel file is complete and contains all required documentation.

This _____ day of _____, 20____.

NEGOTIATOR _____ DATE _____
TEAM LEADER _____ DATE _____
APPEALS OFFICER OR CONSULTANT COORDINATOR _____ DATE _____

PROJECT:

COUNTY:

P.I.#:

PARCEL:

(Negotiation Record Continued Pg. ____ of ____)

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